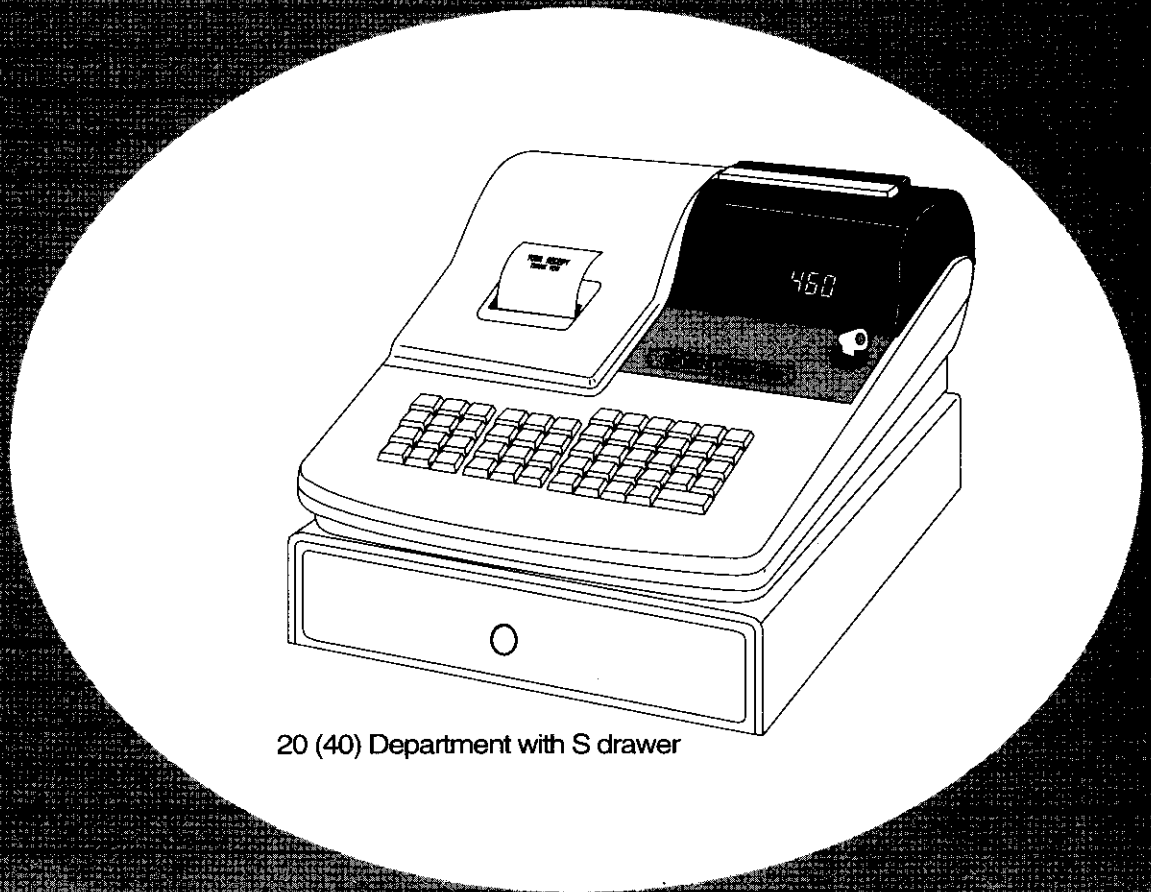


ELECTRONIC CASH REGISTER

PCR-460

OPERATOR'S INSTRUCTION MANUAL



20 (40) Department with S drawer

CI

CASIO®

Introduction	6
Unpacking the register	6
Getting Started	8
Remove the cash register from its box	8
Remove the tape holding parts of the cash register in place	8
Install the three memory backup batteries	8
Plug the cash register into a wall outlet	10
Insert the mode key marked "PGM" into the Mode Switch	10
Turn the mode key to the "REG" position	10
Install receipt/journal paper	10
To load 1-ply paper for printing of receipts	11
To load 1-ply paper for printing of journal	12
To load 2-ply paper for printing of receipts	13
Set the date	14
Set the time	14
Select printouts receipt or journal	14
Tax table programming	15
Programming automatic tax calculation	15
Programming for the U.S. Tax Tables Procedure	15
Setting the store telephone number	20
Setting an advertisement in the rear promotional panel	21
Introducing PCR-460	22
General guide	22
Mode key, Mode switch	23
Drawer	23
Displays	25
Keyboard	26
Basic Operations and Setups	28
How to read the printouts	28
How to use your cash register	29
Displaying the time and date	30
Preparing coins for change	30
Preparing and using department keys	31
Registering department keys	31
Programming department keys	33
Registering department keys by programming data	35
Preparing and using PLUs	36
Programming PLUs	36
Registering PLUs	38
Preparing and using discounts	40
Programming discounts	40
Registering discounts	41
Preparing and using reductions	42

- Programming for reductions 42
- Registering reductions 43
- Calculating the merchandise subtotal 44
- Shifting the taxable status of an item 45
- Registering charge and check payments 46
- Registering returned goods in the REG mode 47
- Registering returned goods in the RF mode 48
- Registering money received on account 49
- Registering money paid out 49
- Making corrections in a registration 50
- No sale registration 52
- Printing the daily sales RESET report 53

Convenient Operations and Setups 54

- About the clerk control function 54
- About post-finalization receipt 55
- Programming general printing control 56
- Programming compulsory and clerk control function 57
- Programming READ/RESET report printing control 58
- Setting a store/machine number 58
- Setting/editing the store telephone number 59
- High digit limitation for departments 59
- Single-item-sales for departments and PLUs 60
- Registering sub-departments 61
- Registering discounts and premiums 65
- Registering manually entered tax amounts 67
- Other programmable options 68
- Calculator functions 69
- Printing READ/RESET reports 71
- Printing the cash register's program 76

Troubleshooting 78

- When an error occurs 78
- When the register does not operate at all 79
- In case of power failure 80
- When the L sign appears on the display 80

User Maintenance and Options 81

- To replenish stamp ink 81
- To replace the ink ribbon 81
- To replace journal paper 82
- To replace receipt paper 83
- Options 83

Specifications 84

Index 85

This is a “Table of Contents preview” for quality assurance

The full manual can be purchased from our store:

[https://the-checkout-tech.com/manuals/casio/PCR-460 operators and programming man](https://the-checkout-tech.com/manuals/casio/PCR-460_operators_and_programming_man)

And our free Online Keysheet maker:

<https://the-checkout-tech.com/Cash-Register-Keysheet-Creator/>

[HTTPS://THE-CHECKOUT-TECH.COM](https://THE-CHECKOUT-TECH.COM)